

The Sidney R. Baer, Jr. Foundation Grant Application Form

Date: _____

Applicant: _____
(Name as it appears on IRS Determination Letter; also include commonly used name, if different.)

Address: _____
Street City State Zip

Contact Person: _____
Name E-Mail Telephone FAX

Signature of Board Officer

Signature of Chief Executive Officer

Print Name

Print Name

NOTE: Do not use print smaller than this 10-point type!

1. Amount requested from Foundation. _____
2. Provide a brief description of your organization and its primary objectives. You may attach additional information, such as informational handouts or newspaper or magazine articles, if appropriate.

Date established: _____ No. of paid employees: _____ No. of currently active volunteers: _____

3. List previous grant applications to the Foundation during the past five years.

<u>Date of Application</u>	<u>Purpose</u>	<u>Amount Requested</u>	<u>Amount Approved</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

4. Fully describe the general purposes, specific objectives and duration of the program for which you are seeking funds. You may include up to one additional page in describing this program.
5. How was the need for this program determined and how will this program respond to the needs?

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6. Describe your organization's special qualifications to address these objectives.
7. List other groups addressing the same or related objectives and the extent of your coordination with each in developing your proposal.

8.a What is the total amount needed for this program? _____

b. What percentage of the grant will be used for administrative expenses of your organization? _____
Please Note: You must agree to expend no more than 7% of received funds on the organization's administrative expenses.

c. List other sources of support to which you are making application for this program:

<u>Source</u>	<u>Amount Requested</u>	<u>Current Status</u>

9. If this is or will be an ongoing project, please provide a detailed list of expenditures, including projected amounts, necessary to operate the project for the first five years and specifically state the funding source for these expenditures.

10. Describe the program's evaluation plan. Please be specific about who will evaluate it; expected dates for assessment of your objectives; criteria for judging success (such as dollars saved, problems solved, etc.)

11. General financial information:

Please provide detailed financial information for your organization for the last two complete fiscal years and the current year. You may attach copies of summary financial statements and current budgets for the periods required or you may complete the following schedules.

	<u>Second Prior Fiscal Year</u>	<u>Latest Fiscal Year</u>	<u>Current Annual Budget</u>
Revenues			
Fees, admissions and other earned income (other than government contracts)			
Government programs*			
Interest and other investment income			
United Way			

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Memberships and individual gifts	_____
Foundation grants*	_____
Corporate grants*	_____
Other	_____
Total	_____

*List below the names and amounts of your five largest sources in the marked categories in the latest fiscal year.

	<u>Second Prior Fiscal Year</u>	<u>Latest Fiscal Year</u>	<u>Current Annual Budget</u>
Expenditures			
General and administration	_____	_____	_____
Program	_____	_____	_____
Fundraising	_____	_____	_____
Property, plant and equipment	_____	_____	_____
Other	_____	_____	_____
Total	_____	_____	_____

12. You must attach the following documents.

- a. Your organization's IRS 501 (c)(3) Determination Letter and any other correspondence from the IRS regarding your 501(c)(3) status.
- b. List of names of Board of Directors.
- c. List of current officers.
- d. Your organization's latest annual report.

Please submit three (3) copies of the grant application and all the attachments

13. Mail completed documentation to:

**Sidney R. Baer, Jr. Foundation
c/o U.S. Bank, N.A.
The Private Client Reserve
Attn: Carol Eaves - Mail Loc: SL-MO-T16T
One U.S. Bank Plaza
7th & Washington Streets
St. Louis, MO 63101**

**DEADLINE DATES:
APRIL 30
JULY 30
OCTOBER 30**

If you are declined at any of these meetings, you must wait one full year before reapplying.